JOB DESCRIPTION

POSITION TITLE: Salesforce Developer

REPORTS TO: Director – Information Technology

FLSA CLASSIFICATION: Exempt

GENERAL STATEMENT OF DUTIES:
The Salesforce Developer collaborates with our Salesforce Administrator to leverage NC-SARA’s Salesforce platform to the fullest extent. This position is responsible for maintaining, designing, and developing customized solutions within the NC-SARA Salesforce platform. This will involve meeting with our internal partners to understand needs and initiatives, analyzing project objectives, coding new Salesforce applications, creating customer workflows, maintaining user roles, and troubleshooting application errors.

This role’s primary focus is on Salesforce development activities, and the Salesforce Developer will also partner closely with our Salesforce Administrator, as well as with the IT team in support of other operational activities (occasional operational support activities include: setting up new users across our platforms; troubleshooting software or hardware issues, updating our website, etc.). The successful candidate will also occasionally support activities related to Salesforce administration and infrastructure maintenance.

LOCATION:
This position will be located on-site in our Boulder, Colorado office.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
The following essential job functions and responsibilities are not intended to be all inclusive. Duties may change as needed.

- Designing, coding, and implementing Salesforce applications and customized solutions within the Salesforce platform.
- Partnering with our Salesforce Administrator in meetings with internal IT and Business partners to determine needs and requirements.
- Testing the stability and functionality of the application.
- Troubleshooting and fixing bugs.
- Writing documents and providing technical training for staff.
- Maintaining the security and integrity of the platform.
- General duties and responsibilities supporting Information Technology operations and teammate support, as needed.
QUALIFICATIONS

- 2+ years previous development experience preferably in Salesforce
- Attained (or attaining) Platform Developer I and/or II Salesforce Certification
- Proficiency in HTML, CSS, XML, JavaScript, SQL/SQL, Java/C++/OOP
- Strong Salesforce interest and ability to quickly master new technology
- Strong understanding of the Salesforce platform, with the ability to build custom apps and objects, formula fields, processes, custom views, and other content of intermediate complexity
- Strong understanding of Salesforce best practices and functionality

REQUIREMENTS

Experience and Education

- Requires a minimum of two years of experience as a Salesforce administrator. Bachelor’s degree is preferred.

Knowledge, Skills & Abilities

- Understanding of and experience with Salesforce architecture and API
- Proficient in MYSQL, Apex, JavaScript, Native, and VisualForce languages / concepts.
- Experience writing Apex classes and triggers, and Lightning Web Components
- Familiar with Salesforce Lightning Design System and SFDX CLI
- Strong business analysis and functional experience, including requirements gathering, creating solutions, and/or deploying solutions to end users
- Creative and analytical thinker with strong problem-solving skills
- Strong interpersonal, verbal, written communication and data presentation skills
- Ability to work with IT teammates as well as with other organization staff who may not have a technical background
- Experience using GitHub or other version control software
- Experience integrating Salesforce with other applications
- Demonstrated ability to work independently, meet deadlines, and handle and prioritize simultaneous requests
- Ability to assess the impact of new requirements on Salesforce and other integrated systems
- Ability to work as part of small team with a national profile.

This role must be 100% dedicated to supporting NC-SARA’s mission, our SARA member states and participating institution activities, which focus on higher education students studying at a distance.

SUPERVISION RECEIVED

Works under the direct supervision of the Director of Information Technology.

SUPERVISION EXERCISED

Not Applicable.
PHYSICAL DEMANDS
The position is primarily an administrative position. Ability to stand, sit, walk and work on a computer. The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SALARY RANGE
$75,000-$90,000 plus benefits

ABOUT NC-SARA
The National Council for State Authorization Reciprocity Agreements (NC-SARA) is a nonprofit organization that helps expand students’ access to educational opportunities and ensure more efficient, consistent, and effective regulation of distance education programs. More than 2,200 institutions in 52 states and territories voluntarily participate in SARA. Learn more about our mission and work at https://nc-sara.org/

HOW TO APPLY
Please send an email to include your resume, cover letter, and contact information for three references to hr@nc-sara.org by EOB Friday August 6, 2021.

NC-SARA is an equal opportunity employer that is committed to diversity and inclusion in the workplace. All employment decisions at NC-SARA are based on business needs, job requirements, and individual qualifications, without regard to race, color, religion or belief, national, social or ethnic origin, sex (including pregnancy), age, physical, mental or sensory disability, HIV Status, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status, past or present military service, family medical history or genetic information, family or parental status, or any other status protected by the laws or regulations in the locations where we operate. NC-SARA will not tolerate discrimination or harassment based on any of these characteristics.