NC-SARA Annual Data Reporting Webinar

May 15 – June 15, 2023:
Fall 2022 Exclusively Distance Education Enrollment
&
2022 Out-of-State Learning Placements

Countdown to Start:

10:00

March 7, 2023
WELCOME!

Marianne Boeke, Ph.D.
Interim President,
Vice President for Research
and State Partnerships
Webinar Guidance

• Please use the Question & Answer feature for questions.

• The Closed Caption option is available.

• The webinar will be recorded.

• This presentation and other resources referenced will be posted on the NC-SARA website: Institution Directions for Data Reporting page.
TODAY’S PRESENTERS

Rachel Christeson, Ph.D.  
Director for Research and Data Analysis

Terri Taylor Straut, MBA  
Educational Programs Architect and Research Analyst
TODAY’S AGENDA

About SARA

2021 Data Highlights

Data Reporting Overview

Exclusively Distance Education Enrollment (EDEE) Reporting
  ➢ Q&A on EDEE Reporting

Out-of-State Learning Placement (OOSLP) Reporting
  ➢ Q&A on OOSLP Reporting

Annual Data Reporting Resources

Data Dates for 2023
What is SARA?

State Authorization Reciprocity Agreements (SARA) is an agreement amongst member states, districts, and territories that establishes comparable national standards and streamlines regulations, fees, and approvals for institutions offering interstate distance education programs.

What is NC-SARA?

The National Council for State Authorization Reciprocity Agreements (NC-SARA) is a private nonprofit organization [501(c)(3)] that coordinates the implementation of SARA nationally. In partnership with four regional compacts, NC-SARA helps states, institutions, policymakers, and students understand the purpose and benefits of participating in SARA. The administration of the annual data reporting process is a function of NC-SARA.
SARA Partners

Institutions
Approximately 2,300 institutions participate in SARA

States
52 States are members of SARA

State Portal Entities (SPE)
One SPE for each SARA member state

Regional Compacts
MHEC
NEBHE
SREB
WICHE

Regional Steering Committees (RSC)
One RSC for each Regional Compact
Why NC-SARA Requires Annual Data Reporting

Collecting, reporting, and analyzing data about interstate delivery of distance education are important parts of the NC-SARA mission.

1. Many states required institutions operating in their state to report data prior to SARA.
2. Data reporting was an important element agreed upon during the creation of SARA.
3. NC-SARA has maintained a strong commitment to transparency in data reporting since its inception.
4. Data collection and reporting help measure the impact of SARA nationally and track changes in SARA-participating institutions and in SARA member states over time.
What Data are Reported?

Exclusively Distance Education Enrollment (EDEE): SARA-participating institutions must annually report the number of students engaged exclusively in distance education who are enrolled at the institution. The EDEE data must be disaggregated by state, territory, or district where the learning takes place. These EDEE data need to include both degree and non-degree for-credit courses.
Out-of-State Learning Placements (OOSLP): Institutions participating in SARA must annually report to NC-SARA the number of their students engaged in certain OOSLP activities, such as clinical rotations, internships, student teaching, etc., disaggregated by state and two-digit Classification of Instructional Programs (CIP) codes as assigned by the U.S. Department of Education.
2021 Data Highlights: Reported to NC-SARA in Spring 2022
Gratitude to Institution Staff

SHOUT OUT

Let 'em know you're thankful
NC-SARA's 7th annual data report and dataset provide insights into the ways that postsecondary education continues to evolve and change. NC-SARA data reporting captures students enrolled exclusively in distance education courses and out-of-state learning placements from SARA-participating institutions.

**FAST FACTS**

- 49 states, the District of Columbia, Puerto Rico, and the U.S. Virgin Islands are members of SARA
- Data was collected from 2,311 SARA-participating institutions, a 5% increase over 2020
- Number of students attending out-of-state institutions exclusively via distance education through SARA in Fall 2021
- Number of out-of-state learning placements (OOSLP) for calendar year 2021

2,311  
1,502,171  
315,504
SARA PARTICIPATION CONTINUES TO INCREASE
The number of institutions participating in SARA has continued to increase, with 110 more institutions reporting in 2021 than in 2020.

<table>
<thead>
<tr>
<th>Year</th>
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<tr>
<td>2021</td>
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</tr>
<tr>
<td>2020</td>
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<td>2016</td>
<td>1,477</td>
</tr>
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<td>2015</td>
<td>846</td>
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PUBLIC INSTITUTIONS CONTINUE TO MAKE UP LARGEST SECTOR IN SARA

- **Public**: 1,139 institutions (49.3%)
- **Non-Profit**: 1,012 institutions (43.8%)
- **For-Profit**: 157 institutions (6.8%)
- **Tribal**: 3 institutions (0.1%)
In Fall 2021, more than 1.5 million students attended out-of-state institutions exclusively via distance education through SARA. This is down from 1.7 million students in Fall 2020 (-12%), but up from 1.3 million students in Fall 2019 (+19%).
315,504 students from reporting institutions participated in an out-of-state learning placement in 2021, up from 261,275 in 2020.

The largest out-of-state learning placements (OOSLP) were in health care-related programs (57.9%), followed by education (9.6%) and business (5.2%). The remaining 27.3% of OOSLPs were in a variety of fields, such as engineering and social sciences.

In addition to exclusively distance education enrollments, SARA allows reciprocity for certain on-ground out-of-state experiential learning activities called "out-of-state learning placements" (OOSLP). Out-of-state learning placements are on-site learning placements that occur in a state other than the home state of the institution. They include clinical rotations, student teaching, internships, and other similar activities, many of which are related to workforce development needs. They are also often required as part of obtaining a degree and/or license to practice in a particular profession.
Data Reporting Overview
Poll Question:

Is this the first year that you have been involved in SARA Data Reporting?
Communication About Data Reporting

All active SARA contacts will receive emails:

- Notification on May 15 that the reporting portal is open.
- Reminders during the reporting window.
- Confirmations when the reporting forms are submitted.
- Individuals who submit data will also receive confirmation emails.

PRO TIPS:

- Determine **who** will internally coordinate your institution’s reporting.
- Double-check your institution’s data from last year for consistency.
New & Notable for 2023 Reporting

• **Branch Campus Reporting is Mandatory**: Beginning with reporting of 2022 data in the spring of 2023, branch campus reporting is mandatory. Branch campus reporting is required for both EDEE and OOSLP.

• **Contact Information**: The individual who provides their contact information in the Confirmation and Authorization section of the reporting forms will receive a confirmation email, in addition to all active SARA contacts for the institution.

• **State Listings in Portal**:
  • The SARA and non-SARA state listings for EDEE are alphabetized in the online portal according to the name of the state/district/territory rather than the state abbreviation.
  • The SARA and non-SARA state listings for OOSLP reporting are consistently alphabetized in the portal by the name of the state/district/territory rather than separated by SARA membership status.
Exclusively Distance Education Enrollment (EDEE) Data Reporting
Reporting Requirements of NC-SARA & IPEDS EF

**NC-SARA Enrollment**
- EDEE Disaggregated by State
- Out-of-State Learning Placements

**IPEDS Fall Enrollment (EF)**
- Distance Education
  - All Students Enrolled
  - EDEE
  - Some But Not All DE Enrollment
  - No Distance Ed Enrollment

"Exclusively in Distance Education" Courses (EDEE)
1. Report EDEE delivered *both in the home state of the institution and outside the home state of the institution*.  
2. Disaggregate those enrollments by the state, territory, or district where the students are located, *including the home state*.  
3. Use the means you currently employ to determine students’ locations.  
4. Report the actual number of students enrolled exclusively at a distance in each state.  
5. Report Branch Campus EDEE if reported to IPEDS.
There are 2 Options to Save the Data

 Save and Return
 Save and Submit

NC-SARA Annual Exclusively Distance Education Enrollment (EDEE) Reporting

Every year, SARA-participating institutions are asked to report the number of students enrolled exclusively in distance education courses delivered both in the home state of the institution and outside the home state of the institution. This required data submission is based on the enrollment data your institution reported to the Integrated Postsecondary Education Data System (IPEDS). For SARA, that data is to be disaggregated by the state, territory, or district where the activity takes place.

Data Reporting Window is May 15 – June 13, 2023
EDEE Reporting

SARA State Enrollment

PRO TIPS:

• There is an option to quickly report zero EDEE.

• Double-check your own data from last year for consistency.

• Save frequently using the Save & Return button at the bottom of the page.
EDEE Reporting

Non-SARA State Enrollment Reporting

Non-SARA States and Territories Total Exclusively Distance Education Enrollment - 0

American Samoa (AS)

California (CA)

Federated States of Micronesia (FM)

Guam (GU)

Marshall Islands (MH)

Northern Mariana Islands (CNMI)

Palau (PW)

Total (SARA + non-SARA) Exclusively Distance Education Enrollment Reporting 0

The reporting form automatically tallies your reported EDEE.
NOTE:
Please do **not** use this field to ask questions or update your institution’s contact information.

Instead: Please use this field to explain anomalies in your data or provide context for your reported distance education enrollment data.
EDEE Reporting

Confirmation and Authorization

PRO TIP:
If you need to make a change once you’ve submitted data, email:
data@NC-SARA.org
Frequently Asked Questions: EDEE

What if my institution doesn’t report to IPEDS?

- Report as if you do.

How do we report Military Students?

- Report where they are taking the course.

What definition of “distance education” should we use?

- Use IPEDS’ definitions. Details are in the NC-SARA Data Reporting Handbook for Institutions, page 8 & Appendix A.
Q&A
Regarding EDEE Reporting
Out-Of-State Learning Placement (OOSLP) Data Reporting
Poll Question:

Does your institution have a documented approach to collecting and reporting calendar year OOSLP?
Learning Placement Examples:
- Clinical Rotations
- Student Teaching
- Internships

Report **on-ground and online** student OOSLP.

OOSLP does **NOT** include in-state placements.

**Do not report virtual learning placements.**
There are no changes to the Criteria for Inclusion in OOSLP Reporting.
1. The placement started between January 1, 2022, and December 31, 2022.
2. The placement is outside the home state of the SARA institution.
3. The placement involves the physical presence of the student at the out-of-state location(s).
4. One or more of the following is true:
   a. The placement is an activity required for degree completion.
   b. The placement is an activity required for professional licensure.
   c. The placement is offered for credit.
   d. The placement is offered for a fee.

Placements that meet the above criteria should be reported as follows:
- Disaggregate by two-digit CIP code;
- Disaggregate by the state in which the placement was made.
Classification of Instructional Programs (CIP) provides a taxonomic scheme that supports the accurate tracking, assessment, and reporting of fields of study and program completion activity.

- Use the new 2020 CIP Codes for reporting.
  

- NC-SARA uses the 47 two-digit CIP codes that represent program areas.
OOSLP Reporting: CIP Code Examples
OOSLP Reporting

Where are these numbers kept on campus?

- In the academic departments that have learning placements.
- Start with your SARA liaison or Institutional Research.

PRO TIPS:

- Document your approach to ensure consistency in reporting each year.
- Double-check your own data from last year for consistency.
OOSLP: Initial Reporting Screen

NC-SARA Annual Out-of-State Learning Placement (OOSLP) Reporting

Test - University

CIP Type | State/District/Territory | OOSLP Count | Remove
--- | --- | --- | ---
01) Agriculture, Agriculture Operations, and Related Sciences | Alabama (AL) | | }

Total OOSLP Reported: 0

Save + Add another CIP/State
Use ‘Add another CIP/State’ to expand the online form to enter all OOSLP data.

**PRO TIPS:**
- If there are no OOSLP to report, use the check box at the top of the form to report zero.
- Save frequently!
OOSLP Reporting

Comments Field

NOTE:
Please do **not** use this field to ask questions or update your institution’s contact information.

Instead: Please use this field to explain anomalies in your data or provide context for your reported OOSLP data.
OOSLP Reporting

Confirmation and Authorization

**PRO TIP:**

If you need to make a change once you’ve submitted data, email:

data@NC-SARA.org
Branch Campus OOSLP Reporting

Branch Campus Example: A SARA-participating institution is located in West Virginia with a branch campus location in Pennsylvania.

1. If a branch campus student, living in Pennsylvania, attends exclusively online classes delivered through the West Virginia campus and participates in a learning placement in Pennsylvania – these learning placements ARE reportable to NC-SARA.

2. If a branch campus student, living in Pennsylvania, attends exclusively online classes delivered through the West Virginia campus and participates in a learning placement in West Virginia – these learning placements ARE NOT reportable to NC-SARA.

3. If a branch campus student, living in Pennsylvania, only takes courses residentially within the state of Pennsylvania and only participates in a learning placement within the state of Pennsylvania - these learning placements ARE reportable to NC-SARA.
Frequently Asked Questions: OOSLP

Does NC-SARA have a basic form that my institution can adapt to survey our academic departments or colleges for this information?

- Yes, the Sample Learning Placement Reporting Matrix is available on the website.

Should institutions report virtual internships?

- No, if the internship is fully online and the student is not physically present in another state, do not report the internship.

What if my institution has none of this information?

- Use the handbook and Sample Learning Placement Reporting Matrix to establish a system to collect and report these data.
Q&A
Regarding OOSLP Reporting
Where to Find Data Reporting Resources
Poll Question:

Do you have your institution team in place and ready to help with this work?
Institution Directions for Data Reporting: Your One-Stop Shop
Institution Directions for Data Reporting:
Your One-Stop Shop

SARA is an agreement among member states, districts, and territories that establishes comparable national standards for interstate postsecondary distance education.
Data Dates for 2023

Data reporting window is May 15 – June 15, 2023

- **Oct. 2023**: Annual Data Report & NC-SARA Dashboards will be published on website

- **Dec. 2023**: Data Reporting: OOSLP webinar
Final Questions?
Thank You!

For questions about data reporting, please email: data@nc-sara.org

NC-SARA Website: www.nc-sara.org

Please complete the evaluation in your email; your feedback will help us shape the next data collection webinar!

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