

Directions for Making a Public Comment on Proposed SARA Policy Modifications April 17 – May 17, 2023

Please use the guidelines and technical directions below to post a public comment to any of the proposed SARA Policy modifications. Following these guidelines will help assure that your comments will move forward for consideration as expeditiously as possible.

By submitting a public comment on a SARA Policy modification proposal, you will receive communications regarding the SARA Policy process and your related comment. Additionally, your name, your organization's name (if applicable), and your comment(s) will be shared publicly via this website. Your email address will NOT be shared publicly, but it will be shared with the original proposer.

IMPORTANT NOTE: Public comments will be made <u>publicly available</u> on the NC-SARA website shortly after an initial review.

GUIDELINES FOR WRITING PUBLIC COMMENTS:

We request that comments be constructive in nature. In writing your comment, please consider these guidelines so that your comments help support the SARA Policy Modification Process. Comments may:

- Craft your comment to be responsive to the specific proposal itself, and/or
- Share ideas and information about potential benefits or consequences of the proposed policy modification (e.g., impact on students; impact on an institution) should the policy proposal be approved, and/or
- Share opportunities to improve the proposed language, or provide an alternative framework for satisfying the objectives of the proposal, and/or
- Share specific recommendations for implementation timeline and needs, and/or
- Share specific concerns about the proposal, including details about why you have the concern, and/or
- Pose questions about the proposal that you would like the proposer to consider addressing during the second public forum on June 7, 2023 or during the second amendment period (June 8 – July 5, 2023).

Continue to Technical Directions \rightarrow

TECHNICAL DIRECTIONS FOR POSTING PUBLIC COMMENTS:

Step 1:

Go to the <u>NC-SARA policy webpage</u> and click on the box that says **View the Proposals.** This will take you to the screen that has the list of proposals under consideration.

Step 2:

When you get to this screen, you will see a listing of all of the proposal(s) that have been submitted.

Select the proposal that you would like to comment on.

Step 3:

In the upper right corner, select **Submit Public Comment** and follow the directions in the prompt.

• If you are making a comment on behalf of a group or organization, we recommend that you indicate this in the first line of the comment itself.

Select Next.

Select **Finish**.

Please note: Any comments will be reviewed before being made publicly available.

For assistance with or questions about this process, please email info@nc-sara.org