

NC-SARA Annual Data Reporting Webinar: New & Notable

**May 15 – June 15, 2024:
Fall 2023 Exclusively Distance Education Enrollment
&
2023 Out-of-State Learning Placements**

March 13, 2024

WELCOME!



Marianne Boeke, Ph.D.
President



Webinar Guidance

- Please use the Question & Answer feature for questions.
- The Closed Caption option is available.
- The webinar will be recorded.
- This presentation and other resources referenced will be posted on the NC-SARA website: *Institution Directions for Data Reporting page*.

TODAY'S PRESENTERS



Rachel Christeson, Ph.D.
Director for Research
and Data Analysis



Terri Taylor-Straut, MBA
Senior Director,
Educational Programs



TODAY'S AGENDA

Data Reporting Overview

Exclusively Distance Education Enrollment (EDEE) Reporting

Out-of-State Learning Placement (OOSLP) Reporting

Annual Data Reporting Resources

Data Dates for 2024

Questions?

Data Dashboards

NC-SARA is pleased to share new interactive data dashboards, below. These dashboards include all the data NC-SARA has been sharing publicly all along (and includes the most recent data collected from Fall 2022), but in an easier format for your access and use. Begin with the Instructions & Definitions tab, below, to learn how to use the dashboards and what the terminology means, and then feel free to move through the dashboards by using the tabs at the top. If you are seeking the previously shared downloadable data files, or if you need additional assistance with these dashboards or NC-SARA data in general, please contact: data@nc-sara.org.



Instructions & Definitions	Reporting Institutions	Total Exclusively Distance Education Enrollment	Incoming Exclusively Distance Education Enrollment	Outgoing Exclusively Distance Education Enrollment	Additional Reports	Institutional Learning
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NC-SARA Data Dashboards Instructions & Definitions

How to use the dashboards:

The purpose of these dashboards are to provide the annual exclusively distance education enrollment and out-of-state learning placement data collected by NC-SARA. The dashboards allow you to quickly view individual region or state data, as well as examine trends over time.



Data Reporting Overview

Communication About Data Reporting

All active SARA contacts will receive emails:

- Notification on May 15 that the reporting portal is open.
- Reminders during the reporting window.
- Confirmations when the reporting forms are submitted.
- **Individuals who submit data will also receive confirmation emails.**

PRO TIPS:

- Determine **who** will internally coordinate your institution's reporting.
- Double-check your institution's data from last year for consistency.

New & Notable for 2024 Reporting

- **Branch campus reporting is mandatory.** Branch campus reporting is mandatory and required for both EDEE and OOSLP data.
- **Report each OOSLP.**
 - In previous years, the data handbook was not clear about whether students doing multiple learning placements in the same state and program area should be reported more than once.
 - Moving forward, we request you report each learning placement rather than the individual student. If your data system is not set up to report this way this year, please report as you have previously and indicate this in the comments when you submit. Reporting each learning placement rather than the individual student will be required beginning for 2024 OOSLP reporting in 2025.
- **Do not report virtual learning placements.** As has been the case, do not report 100% virtual learning placements as part of your OOSLP data.



Exclusively Distance Education Enrollment (EDEE) Data Reporting



EDEE Reporting

1. Report EDEE delivered ***both in the home state of the institution and outside the home state of the institution.***
2. Disaggregate those enrollments by the state, territory, or district where the students are located, *including the home state.*
3. Use the means you currently employ to determine students' locations.
4. Report the actual number of students enrolled exclusively at a distance in each state.
5. Report Branch Campus EDEE if reported to IPEDS.

EDEE Reporting

Welcome Page with Instructions

Exclusively Distance Education Enrollment

Out-of-State Learning Placements (OOSLP)

Reporting Period ⓘ

2023 ▼



NC-SARA Annual Exclusively Distance Education Enrollment (EDEE) Reporting

Test - College

Next

NC-SARA Annual Exclusively Distance Education Enrollment (EDEE) Reporting

Every year, SARA-participating institutions are asked to report the number of students enrolled exclusively in distance education courses delivered both in the home state of the institution and outside the home state of the institution. This required data submission is based on the enrollment data your institution reported to the Integrated Postsecondary Education Data System (IPEDS). For SARA, that data is to be disaggregated by the state, territory, or district where the activity takes place.

Data Reporting Window is May 15 – June 15, 2024

EDEE Reporting

SARA State Enrollment

☐ This institution has zero Exclusively Distance Education Enrollment to report

SARA States Total Exclusively Distance Education Enrollment - 0

Alabama (AL)

Alaska (AK)

Arizona (AZ)

Arkansas (AR)

Colorado (CO)

Connecticut (CT)

Delaware (DE)

District of Columbia (DC)

Florida (FL)

Georgia (GA)

Hawaii (HI)

Idaho (ID)

Illinois (IL)

Indiana (IN)

Iowa (IA)

Kansas (KS)

Kentucky (KY)

Louisiana (LA)

Maine (ME)

Maryland (MD)

Massachusetts (MA)

Michigan (MI)

Minnesota (MN)

Mississippi (MS)

PRO TIPS:

- There is an option to quickly report zero EDEE.
- Double-check your own data from last year for consistency.
- Save frequently using the **Save & Return** button at the bottom of the page.

EDEE Reporting

Non-SARA State Enrollment Reporting

Non-SARA States and Territories Total Exclusively Distance Education Enrollment - 0

American Samoa (AS)

California (CA)

Federated States of Micronesia (FM)

Guam (GU)

Marshall Islands (MH)

Northern Mariana Islands (CNMI)

Palau (PW)

Total (SARA + non-SARA) Exclusively Distance
Education Enrollment Reporting 0

The reporting form automatically tallies your reported EDEE.

EDEE Reporting

Comments Field

Comments

NOTE:

Please do **not** use this field to ask questions or update your institution's contact information.

Instead: Please use this field to explain anomalies in your data or provide context for your reported distance education enrollment data.

EDEE Reporting

Confirmation and Authorization

PRO TIP:

If you need to make
a change once you've
submitted data,
email:

data@NC-SARA.org

Confirmation and Authorization

* Name

test

Title

* Email

test@gmail.com

* Does this report include branch campus activity?

— Select an option —



Save and Return

Save and Submit

Frequently Asked Questions: EDEE

What if my institution doesn't report to IPEDS?

- Report as if you do.

How do we report Military Students?

- Report **where** they are taking the course.

What definition of “distance education” should we use?

- Use IPEDS' definitions. Details are in the *NC-SARA Data Reporting Handbook for Institutions*, page 8 & Appendix A.

Should I include my institution's in-state students?

- Yes, NC-SARA has collected these data since 2018, as it provides important context when looking at exclusively distance education enrollments.



Out-Of-State Learning Placement (OOSLP) Data Reporting

OOSLP Reporting

Learning Placement Examples:

- Clinical Rotations
- Student Teaching
- Internships

Report **on-ground and online** student OOSLP.

OOSLP does **NOT** include in-state placements.

Report every **placement**, not every student.

Do **NOT** report virtual learning placements.

Criteria for Inclusion in OOSLP Reporting

There are no changes to the Criteria for Inclusion in OOSLP Reporting.

1. The placement started between January 1, 2023, and December 31, 2023.
2. The placement is outside the home state of the SARA institution.
3. The placement involves the physical presence of the student at the out-of-state location(s).
4. One or more of the following is true:
 - a. The placement is an activity required for degree completion.
 - b. The placement is an activity required for professional licensure.
 - c. The placement is offered for credit.
 - d. The placement is offered for a fee.

Placements that meet the above criteria should be reported as follows:

- Disaggregate by two-digit CIP code;
- Disaggregate by the state in which the placement was made.

OOSLP: Initial Reporting Screen

Exclusively Distance Education Enrollment

Out-of-State Learning Placements (OOSLP)

Reporting Period ⓘ

2023



NC-SARA Annual Out-of-State Learning Placement (OOSLP) Reporting

Test - College

Previous

Next

☐ This institution has zero out-of-state learning placements to report

CIP Type	State/District/Territory	OOSLP Count	Remove
01) Agriculture, Agriculture Operations, and Related Sciences ▾	Alabama (AL) ▾		×

Total OOSLP Reported 0

Save

+ Add another CIP/State

OOSLP Reporting: OOSLP Data Entry

Previous

Next

☐ This institution has zero out-of-state learning placements to report

CIP Type	State/District/Territory	OOSLP Count	Remove
01) Agriculture, Agriculture Operations, and Related Sciences ▼	Alaska (AK) ▼	10	×
03) Natural Resources and Conservation ▼	District of Columbia (DC) ▼	12	×

Total OOSLP Reported 22

Save

+ Add another CIP/State

PRO TIPS:

- If there are no OOSLP to report, use the check box at the top of the form to report zero.
- **Save frequently!**

Use 'Add another CIP/State' to expand the online form to enter all OOSLP data.

OOSLP Reporting

Comments Field

Comments

A large, empty, rounded rectangular text input field with a thin black border and rounded corners. It is intended for entering comments.

NOTE:

Please do **not** use this field to ask questions or update your institution's contact information.

Instead: Please use this field to explain anomalies in your data or provide context for your reported OOSLP data.

OOSLP Reporting

Confirmation and Authorization

PRO TIP:

If you need to make
a change once you've
submitted data,
email:

data@NC-SARA.org

Confirmation and Authorization

* Name

Title

* Email

* Does this report include branch campus activity?

— Select an option —



Save and Return

Save and Submit

Branch Campus OOSLP Reporting

Branch Campus Example: A SARA-participating institution is located in West Virginia with a branch campus location in Pennsylvania.

1. If a branch campus student, living in Pennsylvania, attends exclusively online classes delivered through the West Virginia campus and participates in a learning placement in Pennsylvania – these learning placements ARE reportable to NC-SARA.
2. If a branch campus student, living in Pennsylvania, attends exclusively online classes delivered through the West Virginia campus and participates in a learning placement in West Virginia – these learning placements ARE NOT reportable to NC-SARA.
3. If a branch campus student, living in Pennsylvania, only takes courses residually within the state of Pennsylvania and only participates in a learning placement within the state of Pennsylvania - these learning placements ARE reportable to NC-SARA.



Frequently Asked Questions: OOSLP

Does NC-SARA have a basic form that my institution can adapt to survey our academic departments or colleges for this information?

- Yes, the Sample Learning Placement Reporting Matrix is available on the [website](#).

Should institutions report virtual internships?

- No, if the internship is fully online and the student is not physically present in another state, do not report the internship.

What if my institution has none of this information?

- Use the handbook and Sample Learning Placement Reporting Matrix to establish a system to collect and report these data.

Frequently Asked Questions: OOSLP

Since some students will have multiple placements, do we count the number of individual placements on the number of students who were placed?

➤ Count each student learning placement. If a student has multiple learning placements in the same state and same program area, count each placement. If a student has multiple learning placements in more than one state, count each placement, attributing them to the relevant states. If a student has multiple learning placements in more than one program area but the same state, count each placement, attributing them to the relevant program areas. Examples:

- A student at University of Wyoming participated in three OOSLP in Colorado during 2023, but at three different organizations. The University of Wyoming would report three learning placements in Colorado.
- A student at University of Colorado at Denver (UCD) participated in an OOSLP in spring 2023 under CIP code 13 in Arkansas; this same student then participated in another OOSLP in fall 2023 under CIP code 46 in Washington. UCD would report two placements, one in each state. If both learning placements were in the same state, both placements would be reported for that state, one under each CIP Code.



Where to Find Data Reporting Resources

Institution Directions for Data Reporting: Your One-Stop Shop



Data Dates for 2024

Data reporting window is May 15 – June 15, 2024



- **Oct. 2024:** Annual Data Report & NC-SARA Dashboards will be published on website



Questions?

Thank You!



**National Council for
State Authorization
Reciprocity Agreements**

MHEC • NEBHE • SREB • WICHE

CONTACT US!

For questions about data reporting, please email:

data@nc-sara.org

NC-SARA Website:

www.nc-sara.org



<https://www.linkedin.com/company/nc-sara>

Please complete the evaluation in your email; your feedback will help us shape the next data collection webinar!