



SARA Quick Start Guide

Students Located on Military Bases

Does the scope of SARA include distance education activities offered by a SARA-participating institution that take place on a military base?

What does the *SARA Policy Manual* Say?

See the [SARA Policy Manual](#) Section 5.6 Offerings on military bases:

- a. All distance education course offerings provided interstate by a SARA participant institution to active and reserve military personnel, their dependents, and civilian employees of the installation located on a U.S. military facility or vessel in a SARA member state are covered by SARA. If such offerings are open to the general public for enrollment, SARA does not apply and state law where the facility or vessel is located applies.

See also Section 5.10 Physical Presence.

- b. An institution does not have physical presence, and is therefore covered by SARA in SARA member states, if it is: ... 3. Offering distance education courses on a military base or vessel if enrollment in such courses is limited to active and reserve military personnel, their dependents, and civilian employees of the installation.

This policy does not apply to international military locations. See the *Students Located in Other Countries: Military or Non-Military SARA Quick Start Guide* for more information regarding international locations.

What does my institution need to do?

- Verify who is enrolled in the course and their location.
- Confirm the course is not open to the general public.
- It is recommended that institutions have a system for regularly tracking student locations.

Still Have Questions?

1. SARA State Portal Entities have the responsibility and authority to hold institutions in compliance with SARA policy. This information is intended to be general guidance for institutions; institutions should be in regular contact with their [SARA State Portal Entity](#) for specific requirements, directions, and guidance.
2. Feel free to email NC-SARA: info@nc-sara.org

Resources:

- [SARA Policy Manual](#). Subsections 5.6 and 5.10

About SARA Quick Start Guides: When institutions participate in SARA, they agree to a set of compliance requirements as detailed in the [SARA Policy Manual](#). SARA Quick Start Guides are intended to help institution personnel understand a particular requirement to help them maintain compliance, communicate with colleagues regarding SARA requirements, and explain the requirement to students and other stakeholders. Institutions should always check for any state-specific requirements with their [SARA State Portal Entity](#).

- *SARA Quick Start Guide: Students Located in Other Countries: Military or Non-Military*

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