



SARA Quick Start Guide

PROFESSIONAL LICENSURE DISCLOSURES

What information about professional licensure programs does my institution need to disclose?

What does the *SARA Policy Manual* Say?

Section 5.2 Programs leading to professional licensure

SARA has no effect on state professional licensing requirements. Any institution approved to participate in SARA that offers courses or programs designed to lead to professional licensure or certification or advertised as leading to licensure must satisfy all federal requirements for disclosures regarding such professional licensure programs. For SARA purposes, these requirements will also apply to non-Title IV institutions and programs.

What does my institution need to do?

- Reference [NC-SARA's Professional Licensure](#) resources, including the *Professional Licensure Directory* and Frequently Asked Questions.
- Ensure that your institution provides students or applicants with the appropriate disclosure information about programs leading to professional licensure.
<https://www.ed.gov/laws-and-policy/higher-education-laws-and-policy/certification-procedures-questions-and-answers#ldr>
- Communicate with the colleges, departments, and/or faculty at your institution that offer programs leading to professional licensure and make them aware of the SARA policy.
- Regularly monitor your institution's professional licensure programs and their disclosures as applicable.
- Please be advised that pursuant to the *SARA Policy Manual* Section 3.9: "Institutions shall disclose to their home state any adverse action against the institution and any investigation by an oversight entity related to the institution's academic quality, financial stability, student consumer protection policies or practices, or compliance with any state or federal requirement, within thirty days of the institution's first knowledge of the action or investigation." This would include compliance regarding professional licensure requirements.
- Contact your state's [SARA State Portal Entity](#) for specific guidance or directions regarding this requirement.

About SARA Quick Start Guides: When institutions participate in SARA, they agree to a set of compliance requirements as detailed in the [SARA Policy Manual](#). SARA Quick Starts are intended to help institution personnel understand a particular requirement to help them maintain compliance, communicate with colleagues regarding SARA requirements, and explain the requirement to students and other stakeholders. Institutions should always check for any state-specific requirements with their [SARA State Portal Entity](#).

Still Have Questions?

1. SARA State Portal Entities have the responsibility and authority to hold institutions in compliance with SARA policy. This information is intended to be general guidance for institutions; institutions should be in regular contact with their [SARA State Portal Entity](#) for specific requirements, directions, and guidance.
2. Feel free to email NC-SARA: info@nc-sara.org

Resources:

- [SARA Policy Manual](#), Section 5.2 and Section 3.9
- [NC-SARA's Professional Licensure Directory](#) and Resources, including Frequently Asked Questions
- [NC-SARA's Professional Licensure Information for Students](#)

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