



National Council for  
State Authorization  
Reciprocity Agreements

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## SPE Advisory Committee Meeting Notes February 12, 2024

**In attendance:** Alicia Armijo, LeAnn Detillier, Cyd Grua, Nick Marks, Kate McCartan, Shelley Plutto, Jared Abdirkin

**Absent:** Amy Spies, Paige Smith, Sean Seepersad

**NC-SARA Staff:** Marianne Boeke, Terri Taylor-Straut, Emily Jacobson

### Agenda:

#### **I. Welcome & Review of Agenda– Emily (10 minutes)**

Emily welcomed committee members to the meeting and shared that we would start the call with a quick negotiated rulemaking update from Marianne.

Marianne shared an update on what to expect in the coming months from NC-SARA regarding negotiated rulemaking and reminded folks to keep an eye on NC-SARA's Call to Action webpage.

After the negotiated rulemaking, Emily reviewed the meeting agenda and introduced the newest member of the committee; Nick Marks who is the SPE in New Hampshire.

An update was provided on recent roles that were hired in the organization.

#### **II. 2024 SPE Conference Planning– Marianne & Emily (10 minutes)**

Potential themes and topics for the SPE Conference were discussed. Committee members thought topics that could be helpful to discuss are delays in FRS scores being published and determining an institutions financial stability through independent audits, and having SPEs that received a SARA State and Territory Grant share how they utilized funds.

Committee members discussed the idea of potentially having SPEs submit their own proposals for a portion of the conference. There could be different tracks for presentation proposals and SPE Advisory Committee Members could review proposals to determine which topics are most relevant to the 2024 conference. Terri reminded folks that the 10-year anniversary of SARA would be celebrated at the conference with a celebration and program to honor Indiana as the first SARA member state.

#### **III. Committee Composition Discussion– Marianne & Emily (10 minutes)**

Emily shared that we are working to pull together some draft membership guidelines to share with committee members. We'll work with committee members to determine terms limits, discuss succession planning, and discuss committee structure and function.

Committee members discussed the importance of having continuity in membership but also creating space for new members and fresh ideas. Additional considerations discussed were having a minimum of 2–3-year terms, possibly staggering membership or ensuring that 25% of SPEs are relatively new to their role, and including onboarding for new committee members. Committee members shared they would like to see 1-2 new SPEs added to the committee.

#### **IV. Institutional Application Revisions and Processes – Terri & Emily (15 minutes)**

Terri provided an update on the redlined version of the institutional application, including changes that had been incorporated and timelines. The goal is to get the updated institutional application posted behind the SPE secure website in advance of the July 1 PMP implementation timelines. She also provided an update on administrative forms and edits, and let committee members know we intend to batch forms for SPE feedback and review. Other considerations discussed were transitioning administrative forms to e-forms and being mindful of how many SPEs use an institutional application that is electronic.

#### **V. 2024 SARA PMP Update – Marianne & Emily (10 minutes)**

Emily shared the 2024 PMP calendar with committee members and highlighted upcoming timelines. Proposals submitted as part of the 2024 cycle were discussed.

#### **VI. Next Steps & Adjourn**

##### **Future meetings:**

**All remaining 2024 SPE Advisory Committee Meetings** - all remaining occurrences will be held 11:00am-12:15pm MT:

- Monday, April 22, 2024
- Monday, June 24, 2024
- Monday, August 19, 2024
- Monday, October 28, 2024
- Monday, December 16, 2024

##### **Zoom meeting information for all 2024 occurrences:**

##### **Join Zoom Meeting:**

<https://nc-sara.zoom.us/j/87856723058?pwd=SktkWGVKTmVnb0duUWxlQWlZQ0dlZ09>