

# SARA Policy Modification Process (PMP) Process Documentation

Item	Target Date	Target Duration	Section	Responsible	Consulted	How	2026 Dates (for ref only)
SARA Policy Review Cycle Calendar published	Mid December	1 month before PMP opens	8.2.e	NC-SARA	Approved by the Regional Education Compacts via their Regional Steering Committees	PIT Team, includes RSC members	11/8/2025
<b>Call for proposed SARA policy modifications opens</b>	Mid Jan (after MLK Jr. Day)	3 weeks (min.)	8.2.f.1	NC-SARA	PIT Team	PIT Team, NC-SARA IT <b>*Automated</b>	1/21/2026
PMP Co-Chairs and NC-SARA Staff review PMP submissions for completeness	As submitted	Daily	8.2.f.1.i; 8.2.f.1.ii	NC-SARA	PMP Co-Chairs	NC-SARA Staff, PMP Co-Chairs via Salesforce	1/21/2026 - 2/10/2026
<b>Complete PMP submissions become publicly visible</b>	As reviewed for completeness	Daily	8.2.f.1.i	NC-SARA	PMP Co-Chairs	NC-SARA Staff, PMP Co-Chairs via Salesforce <b>*Automated</b>	1/21/2026 - 2/10/2026
<b>Deadline for submitting or withdrawing initial SARA policy modification proposals</b>	Mid Feb (before Presidents' Day)	3 weeks (min.) after PMP open	8.2.f.1	NC-SARA	PIT Team	PIT Team, NC-SARA IT <b>*Automated</b>	2/10/2026
Deadline for NC-SARA to notify submitters of PMPs addressing the same section(s) of the <i>SARA Policy Manual</i> to identify opportunities for alignment	Mid Feb (Presidents' Day)	1 week	8.2.f.2.iii	NC-SARA	NC-SARA Staff	NC-SARA Staff Outreach	2/17/2026
NC-SARA identifies opportunities for alignment among proposals submitted by external stakeholders	Early Mar-Early Jun	3 months	8.2.f.2.ii	NC-SARA	NC-SARA Staff	NC-SARA Staff Outreach	3/10/2026 - 6/2/2026
<b>Period to amend or withdraw opens</b>	Early Mar	4 months	8.2.f.2	NC-SARA	PIT Team	NC-SARA IT/Salesforce <b>*Automated</b>	3/10/2026
PMP Co-Chairs and NC-SARA Staff review PMP amendments for completeness	As submitted	Daily	8.2.f.2	NC-SARA	PIT Team	NC-SARA Staff, PMP Co-Chairs via Salesforce	3/10/2026 - 6/2/2026
<b>Complete PMP amendments become publicly visible</b>	As reviewed for completeness	Daily	8.2.f.2	NC-SARA	PIT Team	NC-SARA Staff, PMP Co-Chairs via Salesforce <b>*Automated</b>	3/10/2026 - 6/2/2027

## SARA Policy Modification Process (PMP) Process Documentation

Item	Target Date	Target Duration	Section	Responsible	Consulted	How	2026 Dates (for ref only)
<b>First call for public comment opens</b>	Early Mar	1 month	8.2.f.3.i	NC-SARA	NC-SARA Staff	NC-SARA IT/Salesforce <b>*Automated</b>	3/10/2026
PMP Co-Chairs and NC-SARA Staff review PMP comments for completeness	As submitted	Daily	8.2.f.3.i	NC-SARA	PMP Co-Chairs	NC-SARA Staff, PMP Co-Chairs via Salesforce	3/10/2026 - 7/7/2025
<b>Complete PMP comments become publicly visible</b>	As reviewed for completeness	Daily	8.2.f.3.i	NC-SARA	PMP Co-Chairs	NC-SARA Staff, PMP Co-Chairs via Salesforce <b>*Automated</b>	3/10/2026 - 7/7/2026
Regional Compact Informal Review, Interregional Checkins	Mar	Before end of first comment period	8.2.f.2.i	Regional Compacts	PIT Team	Regional Compacts at their discretion	Mar-26
<b>First call for public comment closes</b>	Early Apr	1 month after call opens	8.2.f.3.i	NC-SARA	NC-SARA Staff	NC-SARA IT/Salesforce <b>*Automated</b>	4/9/2026
Policy Modification Process Public Forum	Late Apr	6 weeks before period to amend or withdraw closes	8.2.e	NC-SARA	NC-SARA Staff and PMP Co-Chairs	NC-SARA Staff and PMP Co-Chairs Organize and Facilitate	4/24/2026
Regional Compact Informal Review, Interregional Checkins	Mid-February to early June	End of submissions to end of amendment & withdrawal period	8.2.f.2.i	Regional Compacts	PIT Team	Regional Compacts via their Regional Steering Committees	May-26
<b>Period to amend or withdraw closes</b>	Early Jun	6 weeks after period opens	8.2.f.2	NC-SARA	NC-SARA Staff	NC-SARA IT/Salesforce <b>*Automated</b>	6/2/2026
Impact Analysis Team, with representation from the regional education compacts via their regional steering committees, in coordination with NC-SARA staff assesses the potential impact of each proposed policy modification	Early Jun-Early Jul	1 month	8.2.f.3.ii	NC-SARA	Impact Analysis Team	NC-SARA Coordination of Impact Analysis Team	6/2/2026 - 7/7/2026

## SARA Policy Modification Process (PMP) Process Documentation

Item	Target Date	Target Duration	Section	Responsible	Consulted	How	2026 Dates (for ref only)
<b>Second call for public comment opens</b>	Early Jun	1 month	8.2.f.3.i	NC-SARA	NC-SARA Staff	NC-SARA IT/Salesforce <b>*Automated</b>	6/9/2026
PMP co-chairs and NC-SARA staff review PMP comments for completeness	as reviewed for completeness	as received	8.2.f.3.i	NC-SARA	PMP Co-Chairs and NC-SARA Staff	PMP Co-Chairs and NC-SARA Staff Review and Make Complete Submissions Public	
Complete PMP comments become publicly visible	as reviewed for completeness	as received	8.2.f.3.i	NC-SARA	PMP Co-Chairs and NC-SARA Staff	PMP Co-Chairs and NC-SARA Staff Review and Make Complete Submissions Public	
<b>Second call for public comment closes</b>	Early Jul	1 month after call opens	8.2.f.3.i	NC-SARA	NC-SARA Staff	NC-SARA IT/Salesforce <b>*Automated</b>	7/7/2026
PMP Co-Chairs identified			8.2				
Regional Education Compacts via their Regional Steering Committees review PMPs, vote to approve or not approve all final proposals, determine rationale for all proposals "not approved"	Early Jul-Early Sep	2 months	8.2.f.4.ii; 8.2.f.4.iii	Regional Education Compacts	Regional Steering Committees	Regional Education Compacts via the Regional Steering Committees vote	
<b>Deadline for Regional Compacts and Regional Steering Committees to review and vote to approve or not approve each proposed policy modification</b>	Early Sep	1st week of September	8.2.f.4.ii	RSCs	RSCs	Regional Compact Directors Submit RSC Votes to NC-SARA Salesforce <b>* Automated</b>	9/2/2026
Deadline for NC-SARA to publicly post results of Regional Compacts and Regional Steering Committees voting outcomes	Mid Sep	1 week after RSC voting deadline	8.2.f.4.iii	NC-SARA	NC-SARA Staff	NC-SARA Staff	9/9/2026
NC-SARA Board review and vote on proposed policy modifications approved by each Regional Compact and Regional Steering Committee	Oct	Before end of October	8.2.f.5.ii	NC-SARA Board	NC-SARA Board	NC-SARA Board Fall Board Meeting	10/28/2026

## SARA Policy Modification Process (PMP) Process Documentation

Item	Target Date	Target Duration	Section	Responsible	Consulted	How	2026 Dates (for ref only)
NC-SARA IT Staff reflects PMP Board vote in the SARA PMP Portal (Salesforce) to be publicly visible	Oct-Nov	1 week after NC-SARA Board Vote	8.2.h	NC-SARA	NC-SARA Staff	NC-SARA Staff via Salesforce	TBD
<b>PMP outcome notifications sent to PMP submitters, including rationale for decisions not to approve</b>	Oct-Nov	1 week after NC-SARA Board Vote	8.2.h	NC-SARA	NC-SARA Staff	NC-SARA Staff/IT Outreach via Salesforce <b>*Automated</b>	TBD
New PMP co-chairs publicly announced, necessary changes to PMP portal queued for IT development, NC-SARA IT "closes" PMP cycle	Oct-Nov	1 month after NC-SARA Board Vote		NC-SARA	PIT Team	PIT Team, NC-SARA IT	TBD
Revised <i>SARA Policy Manual</i> published on NC-SARA website	Dec	Within 60 days of Board PMP approval	8.2.g	NC-SARA	NC-SARA Staff	NC-SARA Staff/IT	12/22/2026
NC-SARA IT implements development changes necessary for next PMP cycle, initiates Policy_Cycle record	Dec-Jan	1 month before PMP opens		NC-SARA	NC-SARA Staff	NC-SARA IT	TBD
<b>SARA Policy Modification Process cycle 2027 begins</b>	Jan	N/A	8.2.f.1	NC-SARA	PIT Team	PIT Team, NC-SARA IT <b>*Automated</b>	1/20/2027